Ashlye Fitzmaurice Annotated Bibliography Capstone 2017

#### Source 1- How to Plan an Event

This website provides short, simple steps to creating events. It starts off with having to be organized with a person's thoughts by writing and drawing the plan out, then checking over to either add or include ideas- keeping in mind that we have to be realistic, preparing a budget, and having a timeline. This source was really helpful in many ways being that I can I start to plan the pep rally, using these tips. In my opinion, having a timeline will definitely help me in many ways. Therefore, I can be organized and meet my deadlines which will help the pep rally in the end.

## Source 2- Tips and Ideas for School Pep Rallies

This source is different from the first because the first gives steps to planning events, but this goes into depth specifically for the pep rally. Exactly what I was looking for! I never really thought about what activities I wanted to include, but after looking through this source, a dance-off would be a fun choice. This source is also reliable, being that a teacher wrote this in their perspective and being that they had had a successful pep rally. I think I would like to focus on finding a space first, that way I can work on the little things.

## Source 3- Spirit Week Ideas

I had actually not known the purpose of having a Spirit Week and what it does for the community. Though after looking through this source, I found that what it is really about is SPIRIT. Showing that we support the activities and fun that the school plans. And by what we know, it's a week to dress differently than how we do. This source provides many different ideas of what we can assign to the different days, such as Mismatch Monday, Twin Tuesday, Wacky Wednesday, Throwback Thursday, Fresh Friday. This would be a great start to planning the spirit week, all that needs to be done is choosing the right week and promoting it where most of the school is involved. We know that in some cases, these does not work out.

## Source 4- School Dance Planning Checklist

This source is exactly what I was looking for. They provide a clear explanation of how to plan the dance and what is needed. At first, since the dance is coming up on Feb. 24th, I thought I was set. But after taking a look at this source, I have to think about the decorations and how I am going to set up the cafe. This is a lot more work that is needed and I can always look back at this source. The next steps that I have to do, is print the tickets and start to sell. I can have helpers and meanwhile, I can start to draw out a blueprint of how the cafe should look.

### Source 5- How to Fundraise

This source is very detailed. I, personally, am not that great at taking leadership when it comes to money. I just feel as though that is an older person's responsibility, but coming to point where I do need to fundraise for my capstone, this comes in handy. This source tells you steps from having to have a purpose, having a goal, setting a budget, leadership, target audience, sales, etc. I did not know a person had this many responsibilities and it does get a bit scary. The only problem that I think I will run into is having to take lead and getting people to bring in goods to sell. I will have to work on this with my partner. At this point, I think I will have to rely on myself rather than others.

### Source 6- How to Engage an Audience

This source talks about the roles and tips a leader would need when presenting to an audience. Ranging from telling a story, making a visual, a short video, an activity, etc. I find it to be the most important aspect when presenting because I, personally, am not engaged if a person is speaking the entire time. This comes in handy when I do plan the pep rally and at the end of the year presentation. I have a tendency to not be much of a leader because I do not like that attention, therefore this source can guide me into that direction.

### Source 7- Spirit Week Ideas/Tips Part 2

This source is different from the first, being that it is much simpler to follow and it gives great ideas. One being that each classroom (here at SLA, it should be advisory), be assigned to decorate their part of the hall. I find that even though SLA is already a colorful place, we can spice it up alittle. During lunch, I can come up with games to engage the lower classmen. It seems as though everyone sits around. We need to make SLA a more enthusiastic place. I find that we do work hard and when we do, we need a break. This comes to the reason why I took on board with my capstone.

#### Source 8- More Event Ideas

Being that the dance is coming up, then powderpuff, then the pep rally, I find that it still not enough my part. SLA needs a few more, meaning I would like SLA students to remember my capstone in a fun way. That I was the fun student. This source gives a few ideas with a little description below it. Even though this is a college, I can use this as a guide and perhaps get ideas from it. I may want to create a movie night. The only thing, is finding the right time to do so because it may clash during benchmark season. I will have to work on that.

#### Source 9- Detailed Pep Rally Event

This source goes into depth about hosting a pep rally. At first, I always thought about Pep Rallys as fun and games. After taking a look at this source, I found that it does include fun but also a lesson of sportsmanship. This reminds me of field day. I would also like to create a feild day event where seniors are involved because from what I know, the 2017 class enjoys it. We will also need to come up with a chant, something a pep rally always has. This is really helpful and I can look back at this when I start to plan it out.

## Source 10- Fundraising Ideas

This source gives 50 fundraising ideas. Ranging from a movie night, bake sale, raffle ticket, talent show, etc. The only problem with that is setting a price for events and that will draw the students away. I am not sure what the outcome will be, or how it would work. I find that foods will be the best way to fundraise because it catches the students attention and it is tempting to all. I had always thought about fundraising as a raffle. Have multiple winners, therefore people can put in a couple bucks. This also has to get approved by a teacher which is where the problem can corrupt.

# Citations-

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